

## Transmittal Letter

August 6, 2020

To: All Providers Contracted by First Medical Health Plan, Inc. for the Vital Plan, Unique Region and Vital Population-X (Virtual)

***Re: Puerto Rico Medicaid Program Provider Enrollment Portal – Wave 7 Training and Enrollment Dates***

Dear Provider:

Receive a warm greeting on behalf of First Medical Health Plan, Inc. (FMHP).

Committed to maintain you informed about the communications issued by the Puerto Rico Department of Health, attached to this letter you will find the Informative Letter related to the Puerto Rico Medicaid Program Provider Enrollment Portal – Wave 7 Training and Enrollment Dates, issued on August 3, 2020.

Through this notice, the Puerto Rico Department of Health affirms that you must enroll in the Provider Enrollment Portal (PEP) of the Puerto Rico Medicaid Program (PRMP) to comply with the provisions of the Affordable Care Act of 2010 (ACA), which requires State Medicaid Agencies (SMA) to enroll their providers in the Medicaid Program. The seventh wave will begin in August 10, 2020.

To facilitate the provider registration process, PRMP will offer training through in-person sessions and online tools such as training modules and digital guidelines for reference. To participate, providers must register by creating a user in the Learning Management System (LMS) using the following link: <https://lms-prmmis.myhcplatform.com/>. The authorization code 5247 must be used to create the ID and password for this platform.

In addition, they also encourage all Wave 7 providers to visit the website <https://www.medicaid.pr.gov/Home/ProviderPortalEnrollment/>, which contains a direct link to the PEP beginning on August 5, 2020. Wave 7 of enrollment will be for the following providers: Audiologist, Certified Registered Nurse Anesthetist (CRNA), Chiropractor, Midwife, Nutritionist/Dietician, Occupational Therapist (OT), Optometrist, Physical Therapist (PT), Podiatrist, Psychologist, Social Worker, Speech Language Pathologist (SLP).

For specific details of the information provided by the Puerto Rico Department of Health, to learn about the Portal functions and the enrollment waves, we encourage you to read the attached notice carefully.

If you have any questions regarding this letter or need any additional information, feel free to contact our Provider Service Center toll free at 1-844-347-7802 Monday through Friday from 7:00 a.m. to 7:00 p.m. Also, you can access [www.firstmedicalvital.com](http://www.firstmedicalvital.com).

Cordially,

Compliance Department  
First Medical Health Plan, Inc.



# GOVERNMENT OF PUERTO RICO

## Department of Health Medicaid Program

August 3, 2020

Managed Care Organizations (MCOs)  
Medicare Advantage Organizations (MAOs)  
Pharmacy Benefit Managers (PBMs)  
Puerto Rico Government Health Plan – Vital Plan

Re: Provider Enrollment Portal (PEP) – Wave 7 Training and Enrollment Dates

This letter reinforces important information regarding the requirement to enroll in the Puerto Rico Medicaid Program (PRMP) via the Provider Enrollment Portal (PEP). All providers that provide, bill for, order, prescribe, or refer services for Medicaid beneficiaries under the Puerto Rico Government Health Plan (Vital or Platino Medicare Advantage plans) are required to enroll. Important information, including dates for training and enrollment, is provided below.

As a reminder, the PRMP will implement the PEP to comply with the Affordable Care Act of 2010 (ACA), which requires State Medicaid Agencies (SMAs) to enroll providers in the Medicaid Program.

### Wave Schedule

Providers will enroll in waves by their provider type. Provider Types listed in Wave 7 begin their enrollment on August 10, 2020 and will conclude in October 19, 2020. The provider must register in their corresponding wave.

Wave	Provider Types	Training Start	Enrollment Start	Enrollment End
7	Audiologist Certified Registered Nurse Anesthetist (CRNA) <sup>1</sup> Chiropractor Midwife Nutritionist/Dietician <sup>2</sup>	7/27/2020	8/10/2020	10/19/2020

<sup>1</sup> Only when only when a professional claim will be submitted for the services being rendered

<sup>2</sup> Only when the Nutritionist/Dietician is rendering services that are billed by the individual nutritionist/dietician or a group, regardless of the place of service

Occupational Therapist (OT) <sup>3</sup> Optometrist Physical Therapist (PT) <sup>4</sup> Podiatrist Psychologist Social Worker <sup>5</sup> Speech Language Pathologist (SLP) <sup>6</sup>			
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### Wave Training Schedule (Wave 7 Providers Only)

The training schedule below provides the dates and times for trainings for the provider types in Wave 7. Providers may participate in web-based trainings starting August 5, 2020; however, each attendee must be registered for training in order to participate.

To register for training, you must first create a user account in the Learning Management System (LMS) at this link <https://lms.prmms.pr.gov/>. Please use the *provider authorization code 5247* to set up your user ID and password.

Training Schedule			
Wave	Date	Time	Session
7	08/05/2020	9:00 AM - 12:00 PM	Web - Based
7	08/06/2020	1:00 PM - 4:00 PM	Web - Based
7	08/07/2020	9:00 AM - 12:00 PM	Web - Based
7	08/11/2020	1:00 PM - 4:00 PM	Web - Based
7	08/12/2020	1:00 PM - 4:00 PM	Web - Based
7	08/13/2020	9:00 AM - 12:00 PM	Web - Based
7	08/19/2020	1:00 PM - 4:00 PM	Web - Based
7	08/25/2020	1:00 PM - 4:00 PM	Web - Based
7	08/26/2020	9:00 AM - 12:00 PM	Web - Based
7	08/27/2020	1:00 PM - 4:00 PM	Web - Based
7	09/01/2020	1:00 PM - 4:00 PM	Web - Based
7	09/02/2020	9:00 AM - 12:00 PM	Web - Based

<sup>3</sup> Only when the Occupation Therapist is rendering services that are billed by the individual OT or a group, regardless of the place of service

<sup>4</sup> Only when the Physical Therapist is rendering services that are billed by the individual PT or a group, regardless of the place of service

<sup>5</sup> Only when the licensed Social Worker is rendering psychotherapy services in an ambulatory setting except for in Mental Health Centers

<sup>6</sup> Only when the Speech Language Pathologist is rendering services that are billed by the individual SLP or a group, regardless of the place of service

Training Schedule			
Wave	Date	Time	Session
7	09/03/2020	1:00 PM - 4:00 PM	Web - Based
7	09/08/2020	1:00 PM - 4:00 PM	Web - Based
7	09/09/2020	9:00 AM - 12:00 PM	Web - Based
7	09/09/2020	1:00 PM - 4:00 PM	Web - Based
7	09/11/2020	9:00 AM - 12:00 PM	Web - Based
7	09/15/2020	9:00 AM - 12:00 PM	Web - Based
7	09/16/2020	9:00 AM - 12:00 PM	Web - Based
7	09/16/2020	1:00 PM - 4:00 PM	Web - Based
7	09/17/2020	1:00 PM - 4:00 PM	Web - Based
7	09/22/2020	9:00 AM - 12:00 PM	Web - Based
7	09/23/2020	9:00 AM - 12:00 PM	Web - Based
7	09/23/2020	1:00 PM - 4:00 PM	Web - Based
7	09/24/2020	9:00 AM - 12:00 PM	Web - Based
7	09/30/2020	9:00 AM - 12:00 PM	Web - Based
7	09/30/2020	1:00 PM - 4:00 PM	Web - Based
7	10/01/2020	1:00 PM - 4:00 PM	Web - Based
7	10/06/2020	1:00 PM - 4:00 PM	Web - Based
7	10/07/2020	9:00 AM - 12:00 PM	Web - Based
7	10/07/2020	1:00 PM - 4:00 PM	Web - Based
7	10/08/2020	1:00 PM - 4:00 PM	Web - Based
7	10/14/2020	9:00 AM - 12:00 PM	Web - Based
7	10/14/2020	1:00 PM - 4:00 PM	Web - Based
7	10/15/2020	1:00 PM - 4:00 PM	Web - Based

**Note:** Dates are subject to change. Please refer to the LMS for exact dates and times.

The LMS also provides other valuable training tools such as training documentation and Computer-Based Training (CBT) courses. We also encourage all Wave 7 providers to visit the Puerto Rico Medicaid web site at <https://medicaid.pr.gov/Home/ProviderPortalEnrollment/>.

This site contains a direct link to the Provider Enrollment Portal (PEP) plus additional information, including checklists that provide details of what information and documentation is needed, as well as policies around provider enrollment.

For additional assistance, providers may contact the PRMP Contact Center at (787) 641-4200.

PRMP appreciates your support and commitment to notify the following types of providers in your network of the upcoming wave activities:

**Wave 7**

- Audiologist
- Certified Registered Nurse Anesthetist (CRNA)
- Chiropractor
- Midwife
- Nutritionist/Dietician
- Occupational therapist (OT)
- Optometrist
- Physical Therapist (PT)
- Podiatrist
- Psychologist
- Social Worker
- Speech Language Pathologist (SLP)

PRMP will continue to communicate with Professional Colleges and Provider Associations to help distribute this information. Updates will continue to be provided as new information is available.

Cordially,



Luz E. Cruz-Romero  
Executive Director  
Puerto Rico Medicaid Program

c: Lorenzo González-Feliciano, MD, MBA, DHA  
Secretary of Health

Jorge E. Galva-Rodríguez, JD, MHSA  
Executive Director  
Puerto Rico Health Insurance Administration (PRHIA)